



APPLICATION

Deadline – Thursday, August 22, 2024

PERSONAL DATA: (Please type or print clearly)

Last Name _____ First Name _____ MI _____
Preferred Name for Badge _____ Email _____
Mailing Address _____
City _____ State _____ Zip _____
Home Phone _____ Work Phone _____
Cell Phone _____ No. of Years in Portland _____

EDUCATION: (List highest degree obtained)

Name and Location of School _____
Major _____ Degree _____
Special honors, awards, prizes for academic performance (include date) _____

Extracurricular activities _____

COMMUNITY INVOLVEMENT: (List organizations in which you have had a leadership role)

Organization	Highest position held	Honors received
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Over the past year, approximately how much time each month did you dedicate to community, civic, professional and other organizations and activities (professional/business not included): _____?

EMPLOYER:

Present Employer _____ No. of years employed _____
Type of Business/Organization _____ Are you subject to transfer? _____
Title/Responsibility _____ Length Held _____
Immediate Supervisor _____ Position/Title _____

Previous Employment	Title/Position Held	From/To
_____	_____	_____
_____	_____	_____
_____	_____	_____



QUESTIONS: (Please answer in space provided):

1. What do you hope to gain from participating in Leadership Portland?

2. In your opinion, what is the most important issue facing Portland today?

TUITION:

Tuition for each participant is \$400 which does not include the \$30.00 NON-REFUNDABLE application fee. Cost per student is actually higher, but due to generous sponsorships, we are able to keep the price down. If selected, tuition is due in full by the first session, **Wednesday, September 11, 2024**. Visa and MasterCard are accepted, as well as cash and check (payable to the Portland Chamber of Commerce). Initial _____

OBLIGATIONS OF PARTICIPATION:

Attend orientation and nine scheduled classes, complete homework assignments, complete 15 hours volunteer service (10hrs **Windfest 3/27-30, 2025**/5hrs other) throughout the nine-month course (Schedule enclosed), a fundraiser project to raise funds for your class project and participate in a class project. There must be equal participation amongst all class members for fundraising and class project time. Both the fundraiser and class project will require your time outside of scheduled classes. **The Team Building Session on September 11th is mandatory for Graduation.** Initial _____

COMMITMENT BY APPLICANT:

If selected as a participant in Leadership Portland, I understand that attendance is required for monthly meetings. I also understand that homework assignments will be given for each class and that the effectiveness of Leadership Portland depends highly on my full participation in the program. I understand that if I fail to meet any of the obligations of participation, I will be asked to withdraw from the program without any refund of tuition. I hereby certify that the information provided above is complete and correct. I understand that any false information disqualifies me from participating in the Leadership Portland program. I understand that time outside of regularly scheduled classes is required of me to complete a fundraiser activity and a class project. Initial _____

RELEASE OF LIABILITY

I hold the Portland Chamber of Commerce, City of Portland; and any other entity or individual responsible for the planning and implementation of Leadership Portland, harmless from responsibility for any injury that may occur during the course of Leadership Portland.

Signature: _____ Date: _____

COMMITMENT BY EMPLOYER

Selected applicants for the Leadership Portland program must have the support and commitment of their employer, business or organization. The signature of the applicant’s employer or supervisor is necessary as an indication of the support for the applicant’s participation in the program. **A signed approval statement must be included with completed application (SEE NEXT PAGE).**

PARTICIPANT COMMITMENT FORM

Guidelines for Commitment:

Attendance is required so that attendees receive a meaningful experience from investment. Participants and their employers must be willing to commit the necessary time to fully participate in the program. To graduate, a participant is required to attend the mandatory Team Building retreat and all monthly sessions in their entirety. Participants must also commit time necessary to work with classmates on class project. While it is understandable that, on occasion, an absence is unavoidable, a participant may not miss more than one (1) class session and must complete additional enrichment activities to make up any missed time. Tuition is non-refundable. **Participants must be prepared to commit a full day to each scheduled session.**

As a participant in the Leadership Portland program, I am willing and able to attend the sessions and programs organized by the Steering Committee of Leadership Portland.

I have studied the calendar of events and have determined that my schedule will permit me to participate fully. Since Leadership Portland is an educational program consisting of nine monthly meetings, an orientation/photo session, and a graduation event, I realize that it is essential that I attend all programs in their entirety.

I understand that any of the following may disqualify me from formal program completion and graduation:

- (A) Absence from more than one session. Initial: _____
- (B) Being more than 15 minutes late arriving or more than 10 minutes early departing a monthly meeting. Initial: _____
- (C) Failure to meet or comply with program obligations as described on the program application.

I understand and accept that in matters concerning attendance, compliance, and disqualification the decision of the Steering Committee is final.

I understand the obligations of participants as explained above and commit to participate in the Leadership Portland program accordingly.

Applicant’s Full Name: _____

Signature: _____ **Date:** _____

Referred by? How did you hear about the Leadership Program? _____

NOTE: If participant is not self-employed and participation will require permission from employer, Employer/Supervisor Approval is required. See Below

Employer/Supervisor Approval

I am the employer and/or supervisor for the Leadership Portland applicant named above. I have read the “Curriculum and Schedule” and the “Participant Commitment Form”. I understand the obligation the applicant is making to be a participant in the Leadership Portland Program. I approve of his/her participation in Leadership Portland and he/she has permission to attend the meetings and training sessions not withstanding their potential conflict with employment obligations.

Employer/Supervisor: _____
Print Full Name and Business Name

Signature: _____ **Date:** _____

MEDIA PERMISSION AND RELEASE

For consideration that I acknowledge, I grant the Portland Chamber of Commerce the rights to:

- a. Make any type of photograph(s) or recording of me
- b. Use the photograph(s) or recording, in whole or in part, with or without my name and biographical details, in connection with all forms of media now or subsequently known or developed.
- c. Use of photograph(s) or recording may include uploading to websites for the purpose to exhibit, market, advertise, or promote the Portland Chamber of Commerce and/or Leadership Portland.

I represent that I am authorized to grant the rights and permission referred to above and that my doing so will not violate anyone else’s rights.

I release the Portland Chamber of Commerce from any claims that I have or may have relating to the photograph(s) or recording.

Signature: _____

Print Name: _____

Address: _____

Email address: _____

Date: _____



Class XVIII
2024 - 2025 Session Dates
2nd Wednesday of the Month

➤ Orientation and Workshop	August 28, 2024
1. Team Building - Ropes Course (Camp Aranzazu)	September 11, 2024
2. Understanding Our History, Community Planning	October 9, 2024
3. Media & Public Speaking	November 13, 2024
4. Non-Profits and Social Services	December 11, 2024
5. Understanding City Government	January 8, 2025
6. Education Within Our Community	February 12, 2025
7. Medical Services and Healthcare	March 12, 2025
8. County and State Government	April 9, 2025
9. Major Industries and Economy	May 14, 2025
➤ Graduation	June 11, 2025